



Title: Application and Requests for Action Policy	External/Internal
Department: Administration	Policy Number: TBB-006-AD
Approval Date: March 9, 2015	Implementation Date: March 10, 2015
Revised Approval Date:	Revised Implementation Date:

BACKGROUND

This policy governs members of the public Applications before Council.

The original policy was adopted by Council on March 9, 2015, TBB-006-AD.

OBJECTIVE/PURPOSE

The purpose of this policy is to provide the public a set guideline for applications at a regular meeting of Council.

GUIDELINES AND PROCEDURE

1. Applications or Requests for Action that have previously been tabled at a public meeting and by way of a motion has rendered a decision will be removed from future agenda's
2. Council's decisions on applications that do not favor the applicant will only be re-considered if new information warranting action becomes available
3. The applicant is required to forward the new information in writing with supporting documents to the Clerk(s). Council will review the information
4. New information must be substantial enough to merit addition to the public meeting
5. An appeal of a decision under the *Urban Rural and Planning Act* supersedes a policy of the Council